

**MINUTES OF A MEETING OF THE LICENSING AND REGULATORY COMMITTEE HELD AT  
THE COUNCIL CHAMBER - COUNCIL OFFICES, WIGSTON ON THURSDAY, 1 OCTOBER  
2015 COMMENCING AT 7.00 PM**

<p><b><u>IN ATTENDANCE:</u></b>          Chair - Councillor Mrs H E Loydall          Vice-Chair - Councillor Miss M V Chamberlain</p> <p><b>COUNCILLORS (8):</b></p> <table border="0"> <tr> <td>G S Atwal</td> <td>M H Charlesworth</td> <td>J Kaufman</td> </tr> <tr> <td>Ms A R Bond</td> <td>R F Eaton</td> <td>K J Loydall</td> </tr> <tr> <td>G A Boulter</td> <td>B Fahey</td> <td></td> </tr> </table> <p><b>OFFICERS IN ATTENDANCE (4):</b></p> <table border="0"> <tr> <td>S J Ball</td> <td>Miss S Illston</td> </tr> <tr> <td>S Eyre</td> <td>J Mortell</td> </tr> </table>	G S Atwal	M H Charlesworth	J Kaufman	Ms A R Bond	R F Eaton	K J Loydall	G A Boulter	B Fahey		S J Ball	Miss S Illston	S Eyre	J Mortell
G S Atwal	M H Charlesworth	J Kaufman											
Ms A R Bond	R F Eaton	K J Loydall											
G A Boulter	B Fahey												
S J Ball	Miss S Illston												
S Eyre	J Mortell												

Min Ref.	Narrative	Officer Resp.
7.	<p><b><u>APOLOGIES FOR ABSENCE</u></b></p> <p>An apology for absence was received from Councillors F S Broadley, Mrs L M Broadley, Ms K Chalk and R H Thakor.</p>	
8.	<p><b><u>MINUTES OF PREVIOUS MEETING HELD ON 22 JULY 2015</u></b></p> <p><b>RESOLVED THAT:</b></p> <p>The minutes of the previous meeting of the Committee held on 22 July 2015 be taken as read, confirmed and signed.</p>	
9.	<p><b><u>DECLARATIONS OF INTEREST</u></b></p> <p>Councillor G S Atwal declared that he was a taxi driver by profession for Leicester City Council.</p>	
10.	<p><b><u>APPOINTMENT OF SUBSTITUTES</u></b></p> <p>None.</p>	
11.	<p><b><u>PETITIONS AND DEPUTATIONS</u></b></p> <p>None.</p>	
12.	<p><b><u>ADMISSION OF ADDITIONAL ITEM</u></b></p> <p><b>RESOLVED THAT:</b></p> <p>By reason of special circumstance in that an additional item of business needed to be considered before the next meeting of the Licensing and Regulatory Committee, the item entitled "Ultra-Low Emission Vehicles (ULEV) Taxi Scheme' was considered at this meeting as a matter of</p>	

	urgency in accordance with Section 100B(4)(B) of the Local Government Act 1972.	
13.	<p><b><u>ULTRA-LOW EMISSION VEHICLE (ULEV) TAXI SCHEME</u></b></p> <p>The Committee gave consideration to the additional item admitted as delivered by the Interim Licensing Team Leader which should be read together with these minutes as a composite item.</p> <p>He requested Members to approve an aliquot financial contribution of £1,775 to be made by this Council from the licensing budget for the purposes of employing the services of a consultant. This was in order to re-submit an initially unsuccessful joint-bid to potentially secure funding from a second allocation of a £20m fund made available by the Office for Low Emission Vehicles (OLEV) to local authorities to allow operators to increase the uptake of low emission (i.e. electric-powered) taxis and thus improve air quality in urban areas. The bid was reported to be submitted in partnership with the other six District Councils in Leicestershire led by Leicester City Council, with each authority making a contribution relative to its size and number of licensed hackney carriages and private hire vehicles. It was stated that the amount(s) of the second allocation and subsidy per vehicle was yet to be confirmed in figures by the OLEV.</p> <p>Councillor Ms A R Bond enquired as to the requirements to be made in respect of an infrastructure system of accessible charging stations throughout the Borough. The Interim Licensing Team Leader advised that information on the same was yet to be received from the OLEV.</p> <p>The Chair advised Councillor G S Atwal that he be mindful of any potential pecuniary interest associated with this item, and the prospect of any subsequent challenges attached thereto, whilst determining his individual voting preference given the Member's earlier declaration.</p> <p><b>UNANIMOUSLY RESOLVED THAT:</b></p> <p>A financial contribution of £1,775 be made by this Council for the purposes of employing the services of a consultant in order to submit a joint-bid under the Ultra-Low Emission Vehicle (ULEV) Taxi Scheme.</p>	
14.	<p><b><u>REVIEW OF GAMBLING ACT STATEMENT OF LICENSING POLICY</u></b></p> <p>The Committee gave consideration to the report and appendices delivered by the Interim Licensing Team Leader as set out in the report (at pages 4 - 36) which should be read together with these minutes as a composite document.</p> <p>It was stated that the reviewed Statement of Licensing Policy (hereafter "the Policy") sought Members' recommendation to be brought before the next meeting of the full Council on 08 December 2015 for approval ahead of its enforcement commencing on 31 January 2016. He advised that the Policy was, substantively, a reaffirmation of the preceding edition and additionally incorporating comprehensive guidance as to: (i) the definition of a "track" under the Gambling Act 2005 (at Part 21, pages 22 - 29); (ii) the requirement of local risk assessments (at Part 8, page 13); and (iii) the provision of a local area profile, detailing a total of eight gambling premises</p>	

	<p>within the Borough (at Part 9, pages 13 - 14). The Interim Licensing Team Leader was of the opinion that the Borough was not susceptible to a significant risk posed by gambling institutions.</p> <p>He reported that the Policy was sent out for consultation for a period of 5 weeks commencing on 10 August and closed on 20 September, drawing Members' attention to the notable representations made by the Bingo Association, the Racecourse Association and the Association of British Bookmakers (upon the instructions of Gosschalks Solicitors) as set out in the Policy (at pages 5 and 6). A reference was also made to a full list of consultees in Appendix 2 of the Policy (at page 36).</p> <p>Councillors G A Boulter and Ms A R Bond sought further clarification as to the inclusive definition of a "track" pertaining to other unspecified venues and events which accommodate the provision of betting activity.</p> <p>The Interim Licensing Team Leader advised Members' that the term "track" was to be given a wide construction so to include any such 'other premises on any part of which a race or other sporting event takes place or is intended to take place', as per the 2005 Act. It was stated that this would also include temporary and occasional use notices and that the list provided was non-exhaustive of the types of venues and events envisaged within the remit of the Act (at page 22 of the Policy).</p> <p><b>UNANIMOUSLY RESOLVED THAT:</b></p> <p>The reviewed Statement of Licensing Policy be recommended to the full Council on 08 December 2015 for approval.</p>	
15.	<p><b><u>CHANGE TO PRIVATE HIRE OPERATOR BOOKINGS</u></b></p> <p>The Committee gave consideration to the report delivered by the Licensing Officer as set out (at page 37) which should be read together with these minutes as a composite document.</p> <p>The Licensing Officer summarised the effects of the Deregulation Act 2015, Section 11 as effectively permitting private hire operators within the Borough from 01 October 2015 to sub-contract bookings to other operators based in other districts (subject to the specified exceptions).</p> <p><b>RESOLVED THAT:</b></p> <p>The changes to the legislation be noted.</p>	
16.	<p><b><u>ADDITIONAL LICENCE PERIODS FOR PRIVATE HIRE OPERATORS AND COMBINED HACKNEY CARRIAGE/PRIVATE HIRE DRIVERS LICENCES</u></b></p> <p>The Committee gave consideration to the report delivered by the Licensing Officer as set out (at pages 38 - 39) which should be read together with these minutes as a composite document.</p> <p>The Licensing Officer stated that the default obligation incumbent upon the Council was to issue Private Hire Operator and Combined Hackney Carriage/Private Hire Driver Licences for a valid licence period of five and</p>	

three years, respectively, and that the effects of the Deregulation Act 2015, Section 10 was to afford the provision to issue licences for a shorter licence period. It was emphasised that such a provision was to operate as an exception only upon consideration of a valid business case. It was stated that no changes were proposed in respect of any existing fees for the default licence periods and proposed a new fee structure to account for, and in proportion to, shorter license periods.

Members were further advised that only any change in licence fees for a Private Hire Operator Licence must be advertised in a local newspaper circulating in the area and a period of 28 days allowed for any objections to be received. It was stated that any objections must be considered within two months of the end of the objection period before any fee change can be implemented: the Council must then decide whether to implement the proposed fee, or implement a revised fee.

The Licensing Officer invited Members to approve the recommendations and delegations set forth in the report (at pages 38 – 39).

Councillor M H Charlesworth welcomed the proposal whilst acknowledging receipt of a complaint received on 28 September 2015 and noting the contents therein.

The Licensing Officer confirmed that he was in receipt of the said complaint and that, although the contents were a matter for consideration by this Council's legal department, it did not ostensibly present any substantive concerns. The Chair confirmed that a letter would be drafted by the Council's legal department to respond to the objector and that a copy of the response would be distributed to Members, accordingly.

Councillor J Kaufman enquired as to whether the proposed fee structure was similar to that adopted by other local authorities. The Licensing Officer confirmed that a broadly-similar fee structure had been adopted.

Councillor Ms A R Bond vacated the Council Chamber at 7:38 pm.

**UNANIMOUSLY RESOLVED THAT:**

- (1) The changes to both fees and operational licence periods be approved;
- (2) The Interim Licensing Team Leader, the Licensing Officer and the Legal and Licensing Assistant be granted delegated authority to consider written requests submitted for licences to be granted for a shorter licence period;
- (3) The default position for the issue of licences be five years for a Private Hire Operator and three years for a Combined Drivers Licence be approved, with all latter applications being subject to Disclosure and Barring Service (DBS) and Driver Vehicle Licensing Agency (DVLA) checks and medicals every 6 years (or annually if the applicant is over 70 years of age); and
- (4) The Chair, Vice-Chair and a third Member be delegated to consider

	<p>any objections to the proposed fee, and if appropriate, revise the proposed fees and agree an implementation date.</p>	
<p>17.</p>	<p><b><u>CHILD SEXUAL EXPLOITATION (VERBAL UPDATE)</u></b></p> <p>Councillor Ms A R Bond returned to the Council Chamber at 7:42 pm.</p> <p>The Committee gave consideration to the verbal update delivered by the Interim Licensing Team Leader which should be read together with these minutes as a composite item.</p> <p>The Interim Licensing Team Leader reported that since the last meeting of the Committee on 22 July 2015, he attended a meeting at Leicestershire County Council at which the Child Sexual Exploitation Group Leader and other District Authority Leaders were present.</p> <p>He advised Members that it was still Leicester City Council's intention to provide mandatory Child Sexual Exploitation (CSE) awareness briefings to its hackney carriage and private hire vehicle drivers from the beginning of November 2015. It was said that the content of the proposed training and assessment package was yet to be confirmed by Leicester City Council and that, once given, ought to be implemented across the entire Country in the hope to set a unified and consistent benchmark. It was added that further information was yet to be forthcoming.</p> <p>The Chair endorsed the policy arguments behind the initiative although expressed a concern as to the intended revocation of licences from licence holders for non-attendance at CSE awareness briefings. She was hopeful that taxi drivers within the Borough would welcome the initiative in order to better safeguard children and young people.</p> <p>Councillor J Kaufman stated that he was in support of the initiative and the notable inclusion of mandatory attendance at CSE awareness briefings as part of the issuing conditions of any given licence.</p> <p><b>RESOLVED THAT:</b></p> <p>The verbal update be noted.</p>	

**THE MEETING CLOSED AT 7:49 PM**



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**CHAIR**  
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**THURSDAY, 14 JANUARY 2016**  
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